

Interns for UNICEF Denmark - spring semester 2025

Are you passionate about international humanitarian affairs, development programs, advocacy and fundraising, and private sector partnerships? Do you have the motivation to join a global and leading children's rights organisation? If so, you might be one of our interns for the spring semester 2025. (Danish is not a requirement, but you must be fluent in English).

We have five openings for internships:

- One intern for Major Danish Foundations - Partnerships Department
- One intern for the Future Impact Team - Partnerships Department

Internships requiring Danish proficiency – [please refer to separate add](#):

- Two interns for the National Department
- One intern for International Programs and Partnerships

Intern for the Partnerships Department – Major Danish Foundations

Are you passionate about international humanitarian affairs, development programs, advocacy and fundraising, and private sector partnerships? Do you have the motivation to join a global and leading children's rights organisation? If so, you might be one of our interns for the spring semester 2025.

UNICEF works in over 190 countries and territories to save children's lives, to defend their rights, and to help them fulfil their potential, from early childhood through adolescence.

At UNICEF Denmark, we believe that the best results are achieved through partnerships, in line with the Sustainable Development Goals. Our Partnerships Department collaborates with various actors in the Danish private sector, including business corporations, foundations, and network organizations. These partners share a commitment to supporting UNICEF's mission and creating better opportunities for children worldwide.

We are looking for an intern who is motivated to work with a wide range of activities within our Partnerships Department in an international context. As an intern, you will primarily support the team working on the existing partnership between UNICEF and one of the major Danish foundations.

About the tasks:

The internship includes a variety of tasks, and you will assist the team within the following areas:

- Conducting background research and analysis with the purpose of supporting new grant ideas, opportunities and proposals.
- Assisting in grant management activities, such as review of annual progress and financial reports and supporting regular meetings with the partner.
- Organization of events, workshops and meetings, both in person and online, targeting both external and internal stakeholders and partners.
- Preparation of presentations, case studies, learning reports, meeting minutes and other materials in support of partnership management.
- Updating internal databases and supporting the team in improving the efficiency of internal knowledge management tools

About you:

You have a strong interest in the humanitarian and development sector, the Sustainable Development Goals, and private sector partnerships in support of children's rights. You are fully proficient in English. While Danish proficiency is an advantage, it is not a requirement for this position. You are also highly skilled in Microsoft Office, including Word, PowerPoint, and Excel, and can effortlessly create and manage documents, presentations, and data sheets to support our projects and initiatives. You enjoy working in a team, you are curious and inquisitive and appreciate being part of an organization and a working environment with the same qualities.

Please note that while our office language is Danish, our team includes international colleagues, and English is the working language in our department. Our Danish colleagues are happy to assist with translation for our international team members when needed.

If you have any questions about the internship, you are welcome to contact Nuri Sharashidze (Grant Manager) by email nsharashidze@unicef.dk.

Intern for Partnerships Department (Future Impact team)

Do you want to work with international humanitarian affairs, development programs, advocacy and

fundraising, and private sector partnerships? Do you have the motivation to join a global and leading children rights' organisation? Then you might be one of our interns.

In line with the Sustainable Development Goals, we believe that we achieve the best results through partnerships. UNICEF Denmark's Partnerships Department works with several actors in the Danish private sector, including multinational business corporations, corporate and family foundations, and network organisations. What these actors have in common is that they support UNICEF's work and help us create the best opportunities for children in the world.

We are looking for an intern who wants to work with a wide range of activities in order to expand our fundraising opportunities within our Partnerships Department in an international context.

About the tasks:

- Background research and market analysis of Danish private sector in relation to identifying potential for partnerships that can create the best results for children worldwide.
- Engagement efforts targeting key players in the Danish private sector, including organization of events, meetings preparation, etc.
- Development of partnership pitches, proposals, concept notes, presentations, and other material.
- Emergency efforts, including fundraising and communication activities in times of emergency outbreaks.
- Partnership management, i.e., project management, meeting preparation as well as communication tasks.

About you:

- Educational background: Your educational background is not determinant, but you are preferably a student in higher education.
- Interests: You are interested in the humanitarian and development sector, the Sustainable Development Goals, and children's rights. Interest in business and economics is not a requirement but an advantage.
- Technical and operational skills: You are used to reading and understanding reports in English, as well as expressing yourself in English. Danish is an advantage but not a requirement. You are creative, problem-solving oriented and possess strong analytical skills.
- Personality: You are curious and inquisitive and appreciate being part of an organization and a working environment which performs in the same way. You are flexible and able to multitask while working autonomously and together with our team.

If you have any questions, you are welcome to contact Christina Laursen (Head of International Business) on tel. 23 42 17 07 or email clausen@unicef.dk, or Albert Giner (Partnerships Consultant) on tel. 22 85 45 27 or email aginer@unicef.dk

About the internships with UNICEF Denmark

It is a prerequisite and a requirement that you are enrolled in a higher education program that approves the internship as part of the academic curriculum. Please note that this internship is unpaid.

All interns will be assigned an intern supervisor who is responsible for the internship. As an intern, you will receive ongoing feedback from your supervisor, and you will have regular status meetings. In addition, you will be part of an internship community at UNICEF Denmark.

Our office language is Danish. But we have a small international group who doesn't speak the language. In our team, the language will be in English, and your Danish colleagues will help with translation if needed.

Location: Rentemestervej 62, 2400 Copenhagen.

The internship starts on week 5 or 6. The internship period will be accommodated according to the number of ECTS awarded by your educational institution.

The internships working hours is usually 37 per week, unless otherwise agreed or as a result of the rules your educational institution establishes in connection with the internship. Weekly working hours include a lunch break of 30 minutes each day. Lunch is provided.

Please use the headline in your application to indicate which of the positions you are interested in. If you wish to apply for more than one position, you must upload one application per position and at the same time tell us which of the positions has first priority.

Please upload your CV and application no later than 6 October 2024. Interviews may be held before the application deadline.

